Call To Order

Mr. R. LeMaire called the meeting to order at 6:07pm

Mr. R. LeMaire noted in accordance with the New Jersey Open Public Meeting Sunshine Compliance Act this meeting was advertised more than forty-eight hours in advance in the Atlantic City Press.

Flag Salute

Mr. R. LeMaire led the Pledge of Allegiance.

Mr. R. LeMaire, Mrs. P. York, Mrs. A. Mayer, Mr. Rutter, Mrs. P. Walker, and Mr. J. Lehman were present. Also present were Dr. B. McGuire, Principal/Lead person, Ms. J. Carson, Business Administrator, Mrs. E. Brown, Vice Principal, Mr. J. Kaplan, Vice Principal, Mrs. P. London, Assistant Board Secretary, and Mrs. A. Henry, teacher representative. Mrs. J. Gatewood and Mr. J. Caraway were absent.

Minutes

Resolved to approve the Minutes from the Regular and Executive Session on February 27, 2019.

Mr. J. Lehman moved, seconded by Mr. R. Rutter that the Minutes be approved. Motion was passed. All in favor

Open to the Public

The public is invited to speak to the Board of Trustees on specific agenda items only. Please state your name and address prior to speaking. This time is limited to three minutes per guest, up to a total of fifteen minutes for the session.

Teacher Representative (Mrs. Amanda Henry)

A. Report: N/A

1. Finance (Ms. Jill Carson)

   A. Resolved to approve bill list for: February 27, 2019 through March 20, 2019:

      General/Special: $ 589,245.65
      Enterprise Fund: $ 19,453.15
      Student Activity: $ 1,907.24

   B. Resolved to approve payroll for February 28, 2019 - $ 179,178.63
      March 15, 2019 - $ 180,243.26
C. Resolved to ratify 5 hours of home instruction by Kelsey Rumpf for artist ED from March 6, 2019 to March 12, 2019 at a rate of $35/hour for a total cost of $175.

D. Resolved to ratify 5 hours of home instruction by Amber DeBellis for artist DRN from March 6, 2019 to March 12, 2019 at a rate of $35/hour for a total cost of $175.

E. Resolved to approve 10 hours of home instruction by Morgan Errickson for artist QB from March 25, 2019 to March 29, 2019 at a rate of $35/hour for a total cost of $350.

F. Resolved to approve 5 hours of home instruction by Kelsey Rumpf for artist NP from March 25, 2019 through March 29, 2019 at a rate of $35/hour for a total cost of $175.

G. Resolved to approve 5 hours of home instruction by Kelsey Rumpf for artist TT from March 25, 2019 to March 29, 2019 at a rate of $35/hour for a total cost of $175.

H. Resolved to approve artist DJ to continue home instruction through May 22, 2019, six classes to be completed through Edgenuity. There is no cost to the board.

I. Resolved to ratify mileage costs of $61.42 for Karen Welsh-Sanchez for homebound services provided February 22 through February 25, 2019.

J. Resolved to increase the subsidy for the additional NYC trip by approximately additional $2,500.

K. Resolved to approve the Board Secretary Report and the Treasurer’s report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10(c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year which the board is now certifying. The Treasurer’s Report and Secretary’s Report are in agreement for the month of February 2019.

   Mrs. P. York moved, seconded by Mr. R. Rutter that 1. A-K, be approved. Motion was passed on a unanimous roll call vote.

L. Resolved to approve cost of $1,800 for two Artists that qualify for the McKinney–Vento Homeless Assistance Act, to participate in the Carnegie Hall, NYC Trip.

   Mrs. A. Mayer moved, seconded by Mrs. P. Walker that 1. L, be approved. Motion was passed on a unanimous roll call vote

M. Resolved to amend 1-L to include meal costs for two Artists that qualify for the McKinney–Vento Homeless Assistance Act for the Carnegie Hall, NYC trip.

   Mrs. P. Walker moved, seconded by Mrs. P. York that the amendment to 1. M, be approved. Motion was passed on a unanimous roll call vote.

2. Buildings and Grounds & Technology (Mr. Rick Fognano)

   A. Resolved to accept Mr. Fognano’s Buildings and Grounds & Technology report.

      Mr. R. Lehman moved, seconded by Mrs. P. Walker that 2. A, be approved. Motion was passed. All in favor
3. Lead Person Report: (Dr. Brian McGuire)

A. Resolved to approve the amended school year calendar due to a board meeting date change. The May 15, 2019 board meeting has been moved to May 22, 2019.

B. Lead Person Report

C. Enrollment

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2. Attendance Rate: February 2019: 88.6 %
3. Fire Drill: 2/28/2019
4. E/NF Drill: 2/28/2019
5. Transfer In/Out report February 2019: In: 3 Out: 10
6. Discipline Report: Attached

Mrs. P. Walker moved, seconded by Mrs. P. York that 3. A-C be approved. Motion was passed. All in favor.
4. Curriculum and Instruction Report (Ms. Jenn Kaplan)

A. Report

Mrs. P. York moved, seconded by Mr. Ryan Rutter that 4. A. be approved. 
Motion was passed. All in favor.

5. Artist Services Report (Mrs. Erin Brown)

A. Report

Mr. J. Lehman moved, seconded by Mrs. P. Walker that 5. A. be approved. 
Motion was passed. All in favor.

6. Artistic Coordinator Report (Ms. Jean Immler)

A. Report: N/A

7. Personnel

NEW HIRES

A. Resolved to approve Chartertech Alumni, Justin Gaskill, as a substitute teacher at a rate of $100/day, pending receipt of a county substitute teacher certificate and all criminal history approvals.

Mr. R. Rutter moved, seconded by Mrs. P. York that 7. A be approved. 
Motion was passed on a unanimous roll call vote.

PROFESSIONAL DEVELOPMENT

A. Resolved to ratify a date change for Professional Development for David Roehm, Film Teacher, to participate as the Executive Producer for a feature film, “The Atlantic City Story,” in Atlantic City. Date change from Wednesday, February 27, 2019 to Wednesday, March 13, 2019. There is no cost to the board.

B. Resolved to ratify Professional Development for Erin Brown, Vice Principal, to participate in the International Teaching Observations, China Global Classroom Exchange, from Saturday, March 2, 2019 through Saturday, March 9, 2019 in Chengdu China. There is no cost to the board.

C. Resolved to approve Professional Development for Julie-Ann Green, Vocal Teacher, to attend SJCDA Spring Membership Meeting and Seminar on Friday, April 12, 2019, 8:30am to 12:30pm, Rowan University, Glassboro, NJ. Cost to the board is one substitute teacher at $100.

D. Resolved to approve Professional Development for Jenn Kaplan, Vice Principal, to attend CAR Regional information session at Stockton University on April 9, 2019. There is no cost to the board.

Mrs. P. Walker moved, seconded by Mr. J. Lehman that  A-D be approved. 
Motion was passed on a unanimous roll call vote.
8. Policy

Resolved to approve the first reading of the following policy:

A. **Policy # 5141.21 Emergency Administration of Naloxone for Drug Overdose**

   Mrs. P. Walker moved, seconded by Mrs. P. York that A., be approved.
   Motion was passed. All in favor.

Resolved to approve the second reading of the following policy revisions:

A. **Policy #3542.2 School Meal Program Arrears**

   Mrs. P. York moved, seconded by Mr. J. Lehman that the A., be approved.
   Motion was passed. All in favor.

9. Correspondence

10. Good News!

11. School Trips/ Master Classes/ Activities/ Events:

FIELD TRIPS

A. Resolved to approve changes to a field trip to Philadanco performance at the Kimmel Center, Philadelphia, PA on 4/12/19, change from 20 Artists and 2 Chaperones to 11 artists and 3 chaperones and bus costs from $290 to $325. Cost to the board is approximately $125 to subsidize the cost of the bus and $28.50 each for the cost of tickets for the chaperones.

B. Resolved to approve Field of Dreams Volunteering field trip for community service on Saturday, May 11, 2019 from 10:30am to 1:00pm at Field of Dreams baseball stadium, Absecon, NJ, staff sponsor Amanda Henry. Teacher Chaperones will be Amanda Henry, Teacher, and George Henry, Teacher. Artists are responsible for their own transportation and there is no cost to the board.

C. Resolved to approve a second Carnegie Hall Trip/Performance, departing June 7, 2019 at 8:30am, returning June 10, 2019 at 1:00pm. Approximately 13 Artists and 2 chaperones, Jean Immler, Teacher and Brian McGuire, Lead Person. Cost to the Board is approximately $7,436 plus transportation costs, use of the Chartertech School Bus and Driver, George Henry.

D. Resolved to approve a trip to see Romeo & Juliet by Lantern Theater Company on May 1, 2019 at the Independent Seaport Museum, Philadelphia PA. Bus will depart 8:30am and return at 2:30pm. There will be 14 artists and 2 chaperones, Ms. Alexander and Ms. Errickson attending. Transportation will be provided by the CT 25 passenger bus, George Henry, Teacher, driving. Tickets are $15 and will be paid by the artists. Cost to the board is 2 substitutes, 1 chaperone ticket, and use of CT 25 passenger bus (TBD).

   Mr. J. Lehman moved, seconded by Mrs. P. York that 11. A-D, Field Trips be approved.
   Motion was passed on a unanimous roll call vote.
MASTER CLASSES

A. Resolved to approve a date change for Ken Rodgers/NFL Films master class to Monday, April 1, 2019, in the Film Department.

Mrs. P. Walker moved, seconded by Mr. R. Rutter that Master Classes A-B, be approved. Motion was passed. All in favor.

ACTIVITIES

A. Resolved to ratify Atlantic County Women’s Hall of Fame Presentation on Tuesday, March 5, 2019 in Musical Theatre class, sponsored by Erin Brown, Vice Principal. Members of the ACWHF spoke to Artists offering motivation, sharing experiences and assisted with college preparation and planning. There is no cost to the Board.

B. Resolved to ratify a Chartertech PTO meeting on Sunday, March 12, 2019, held at Chartertech, room 11, 6:30pm-8:00pm. There is no cost to the board.

C. Resolved to approve a Chartertech PTO fundraiser, Candy Gram Sales at the School Musical on March 22, 23, 29, 30, 2019. The fundraiser will be held in the main foyer before each show, 6:45pm to 7:00pm and during intermission, the cost of each candy gram including written messages will be $1.00. There is no cost to the board.

D. Resolved to approve the National Honor Society Induction Ceremony to be held at Chartertech, in Craft Services, at 10:00 am, Tuesday, April 2, 2019. Staff sponsor Nicole Cavallo, NHS Advisor. There is no cost to the board.

E. Resolved to approve a Chartertech PTO fundraiser, Paint Night, to be held at Chartertech in craft services, Wednesday, April 10, 2019, 6:30pm-8:30pm. Set up time 5:30pm, clean up by 9:00pm. Cost will be $35 per ticket. There is no cost to the board.

F. Resolved to approve a Chartertech PTO meeting on Tuesday, May 7, 2019, to be held at Chartertech, room 11, 6:30pm to 8:00pm. There is no cost to the board.

G. Resolved to approve a new location for the Film and Animation Showcase on Wednesday, May 29, 2019, Tilton Square Theatre, Northfield, NJ. Artists to arrive at 6:00pm, show time 7:00pm to 9:00pm. Staff sponsors and chaperones are the Film and Animation teachers, Jason Gates, Dave Roehm, Kyle Warren, Dominick Andrews. There are 400 seats in the theatre, tickets are $10 per person, $5 for non-department Artists, all proceeds to benefit the Film and Animation departments. Costs to be paid from the Film and Animation student accounts. There is no cost to the board.

H. Resolved to approve an Interact Club snack basket raffle fundraiser, funds to benefit the Atlantic City Rescue Mission. Fundraiser will be held in homerooms during the month of May 2019, tickets are $1, drawing to be held on May 24, 2019, staff sponsor is Amanda Henry, Interact Advisor. There is no cost to the board.

I. Resolved to approve the Foundations and Intermediate Musical Theatre Showcase, Friday, May 31, 2019 at Chartertech, show time 7:00pm, rehearsals during Enrichment on May 28, 29, 30, 31, 2019, dress rehearsal Friday, May 31, 2019 at 4:00pm. Staff sponsors are the Musical Theatre Teachers, Jean Immler, Karen Cleighton, Amy Carew-Sturgis. Cost to the board is 2 chaperones at $75 each, 1 box office staff at $75, 3 sponsors at $150, total cost $675.
J. Resolved to approve an Interact Club snack basket raffle fundraiser, funds to benefit the Humane Society. Fundraiser will be held in homerooms during the month of June 2019, tickets are $1, drawing to be held on June 14, 2019, staff sponsor is Amanda Henry, Interact Advisor. There is no cost to the board.

K. Resolved to approve Freshman and Senior Cap and Gown Photo Day, Tuesday, June 25, 2019, 8:00am to 2:00pm at Chartertech. Office Staff, Phyllis London and Joanne Zappas, photographer, Entourage Photography. There is no cost to the board.

L. Resolved to approve a date change for the Interact Club Lip Sync Battle, Friday, June 14, 2019, 6:00pm at Chartertech in craft services. Tickets are $5, proceeds to benefit Take a Breather Foundation. Staff sponsor, Amanda Henry, Interact Club Advisor. There is no cost to the board.

M. Resolved to approve a price change for two weeks of the Film/Animation Summer Camp. New price will be $500 for two weeks, original price was $560 based on $280/week.

N. Resolved to approve additional Saturday credit withdrawal days, April 13, 2019, May 18, 2019 and June 1, 2019 from 9:00am to 2:00 pm in Chartertech classrooms sponsored by Jenn Kaplan. Costs will be funded by Title 1 grant and there is no cost to the board.

Mrs. P. York moved, seconded by Mrs. P. Walker that Activities A-N, be approved. 
Motion was passed on a unanimous roll call vote

Executive Session
Old Business
New Business
Board Comments
Adjournment

Time: 6:42pm

Mr. R. Rutter moved, seconded by Mrs. A. Mayer that the Board adjourn. 
Motion was passed. All in favor.

Next meeting is scheduled for Wednesday, April 15, 2019 at 6:00pm at Chartertech HS.

Respectfully submitted,

Ms. Jill Carson
Board Secretary