Mr. R. LeMaire called the meeting to order at 6:00 pm

Mr. R. LeMaire noted in accordance with the New Jersey Open Public Meeting Sunshine Compliance Act this meeting was advertised more than forty-eight hours in advance in the Atlantic City Press.

Mr. R. LeMaire led the Pledge of Allegiance.

Mr. R. LeMaire, Mr. M. Barnow, Ms. C. Patterson, Mrs. P. York, Mrs. V. Clark and were present. Also present were Dr. B. McGuire, Principal/Lead person, Ms. J. Carson, Business Administrator, Mrs. P. London, Assistant Board Secretary, Ms. J. Immler, Teacher Representative and Mr. J. Carroll, Conduct Officer. Mr. J. Caraway was absent.

Open to the Public

11th Floor Advertising Group gave a presentation regarding the new Chartertech brand and advertising campaign.

Minutes

Resolved to approve the Minutes from the Special Meeting on September 2, 2015, the Regular Meeting and Executive Session on September 16, 2015 and the Special Meeting on October 7, 2015.

Mrs. C. Patterson moved, seconded by Mrs. P. York that the Minutes be approved. Motion was passed. All in favor.

Open to the Public

11th Floor Advertising Agency report

Teacher Representative (Ms. Jean Immler)

A. The teachers are having some problems with the Performance plus program.

Grant Writer’s Report (Ian London)

A. Currently working on several grants.
B. Resolved to approve using “Donors’ Choice” to raise grant money.

Mr. M. Barnow moved, seconded by Mrs. V. Clark that A and B, be approved. Motion was passed on a unanimous roll call vote.

1. Finance (Ms. Jill Carson)

A. Resolution to approve bill list for September 17 through October 21, 2015:
   General/Special Fund: $ 705,876.48
   Student Fund: $ 836.00
B. Resolution to approve payroll for: 9/30/15: $ 164,867.41
   10/15/15: $ 167,278.02

Call To Order

Flag Salute

Open to the Public

Open to the Public
C. Resolved to approve a one-year contract with SAM for $5,400 for the 2015-2016 School Year. Title II grant funds to be used.

D. Resolved to approve “CrossFit” affiliation with the stipulation that the contract be changed according to the Charterech BOE Solicitors changes. This affiliation will enable Charterech to become “CrossFit Charterech.” The affiliation will be confirmed upon CrossFit’s receipt of certification of insurance, and verification of a CrossFit Charterech page on the CTHS website. This will enable the CTHS Artists and Faculty to officially engage in the Nationally recognized CrossFit program. There is no cost to the Board for CrossFit itself, however they require additional Professional Liability insurance. I have requested a quote from our insurance broker. There are concerns about the liability of being a provider of this program and Rich Carlucci has addressed his concerns in the attached email.

E. Resolved to approve budget increase of $44,000 for additional benefits cost for additional staff and current staff acquiring coverage of medical and dental.

F. Resolved to approve the 2015-2016 Jostens Yearbook Agreement. Cost to the Board is $4,409 for 70 full-color 160 page yearbooks, approximately $63 per book. Cost to the Artist will be $70, if purchased prior to January 15, 2016 and $75 thereafter. Online purchase will be available through the CTHS website.

G. Resolved to approve the Board Secretary Report. In accordance with 18A: 17-36 and 18A: 17-9 for the month of September, 2015 The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10(c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year which the board is now certifying.


I. Resolved to move the annual reorganization meeting date to November, 2015 for election of new members and officers.

   Mr. M. Barnow moved, seconded by Mrs. V. Clark that 1. A thru I, be approved with stipulations to “D”.
   Motion was passed on a unanimous roll call vote.

2. Buildings and Grounds

   A. Resolved to approve an update to “out to lunch” for advanced artists to include permission to walk to the Somers Point Rite Aid.

      Mrs. C. Patterson moved, seconded by Mrs. P. York that 2. A, be approved.
      Motion was passed. All in favor.

3. Policy: N/A

4. Lead Person Report: (Dr. Brian McGuire)

   A. Organizational Chart (see attached)
   B. Tier Ranking Plan
C. Security improvements
D. Artist Withdrawal Report
E. Report on discussion with Mr. Lee/Ms. Wood about enrollment procedures
F. Recruitment update
G. Current Enrollment October, 2015: 338

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H. Attendance Rate: As of 10/08/2015 is 92.91%
I. Fire Drill:
J. Emergency Drill: Bomb Threat 9/24/2015
K. Discipline DBR/HIB Reports: Please see attached

Mrs. V. Clark moved, seconded by Mrs. C. Patterson that 4. A thru K be approved. Motion was passed. All in favor.

5. Correspondence: N/A

6. Personnel

**NEW HIRES**

A. Resolution to approve the following substitutes at $100. Per diem per day pending Criminal History and County approvals:
   1. John Lyell Lawson
   2. Bonnie Zatyko
   3. Kristen Flanagan
   4. Dorothy Martin
   5. Joe Martin
   6. Kevin Bucciero

**PROFESSIONAL DEVELOPMENT**

B. Resolved to ratify p.d. for Lauren Koontz, Guidance Counselor for attending the NJSCA PD Fall Conference in Long Branch, NJ on October 12, 2015. Cost to the Board is a $125. registration fee. This will be reimbursed to Ms. Koontz upon receipt of P.D. confirmation and credit card receipt.
C. Resolved to ratify p.d. for Bridget Horgan, Special Education teacher for attending “Strategies for teaching students with Vision Impairments” on October 14, 2015 at the conference Center at Mercer in West Windsor, NJ. There is no cost to the Board.

D. Resolved to ratify p.d. for Adrienne Breitinger, Vice Principal for attending “Gang Awareness Training” on October 19, 2015. There is no cost to the Board.

E. Resolved to approve p.d. for Lisa Borchardt, Social Worker on October 29, 2015, to attend “Substance Disorders: Youth at Risk” in Mays Landing, NJ. There is no cost to the Board.

F. Resolved to approve p.d. for Lauren Koontz, Guidance Counselor for attending “The Bully Proof Classroom” Cherry Hill, NJ on December 10, 2015. Cost to the Board is a $125 registration fee.

G. Resolved to approve p.d. for Lisa Borchardt, Social Worker to attend “Anti-Bullying training” on November 3, 2015 at the Tighe Middle School in Margate, NJ. There is no cost to the Board.

H. Resolved to approve p.d. for Lauren Koontz, Social Worker to attend “Anti-Bullying training” on November 3, 2015 at the Tighe Middle School in Margate, NJ. There is no cost to the Board.

I. Resolved to approve p.d. for Bridget Horgan, Special Education teacher to participate in an online seminar on October 24, 2015 titled, “Discovery Education Fall VirtCon 2015 “Literacies for the Digital Age” There is no cost to the Board.

Mrs. C. Patterson moved, seconded by Mrs. P. York that 6. A thru I, be approved. Motion was passed on a unanimous roll call vote.

7. Good News!

A. Dunkin’ Donuts would like to provide coffee and donuts for all of our shows for the 2015-16 school year.

B. AtlantiCare Heart Heroes will donate funding towards a new AED to be placed in the Annex valued at $1,400. Cost to the Board are matching funds of $700.

Mrs. V. Clark moved, seconded by Mrs. C. Patterson that 7. A and B, be approved. Motion was passed on a unanimous roll call vote.

8. Curriculum

A. Resolved to approve a 2015-2016 Public High School Partnership Program Agreement with Stockton University for TECH OF FILM AND VIDEO PRODUCTION. There is no cost to the Board.

B. Resolved to approve participating in the following: Poetry Out Loud Contest
   The Poetry Out Loud (POL) Contest is a competition in which the artists would learn about celebrated poetry as they memorize and recite poetry from the organization’s anthology of classic and contemporary works. Our artists would have the opportunity to actively engage with poetry while developing their skills in performance and recitation. Adopting this program at Chartertech is a meaningful way to fuse the arts with academics in our English classrooms. The activities aligned with the POL contest are interdisciplinary and would allow the artists to transfer their skills from their performing arts major to their English classes while studying great literature. The contest would take place first at the classroom level with winners advancing to a school wide contest. Our school winner
would advance to the regional contest, then potentially the state and national contests. There is no cost to the Board.

Mrs. V. Clark moved, seconded by Mrs. C. Patterson that 8. A and B, be approved. Motion was passed. All in favor.

9. Executive Director/Artistic Coordinator: (Lew London)  

Executive Director/Artistic Coordinator

A. The Middle School presentations are in process. The 11th Floor school video has been very effective.

B. We have created a 30 second radio spot for the upcoming Open House.

C. The first show of the season, “La Traviata” went smoothly.

D. The Dance Halloween Choreography show is tomorrow night.

E. Next week, October 28th is the first Open House and October 29th is the first Coffee House Cabaret.

F. Dunkin' Donuts is interested in a Holiday CD give-away again this year.

Mrs. C. Patterson moved, seconded by Mrs. V. Clark that 9. A thru F, be approved. Motion was passed on a unanimous roll call vote.

10. School Trips/Activities/Events/Master Classes:

A. Resolved to approve 14 Dance Artists from block 3 (Advanced) to participate in the Ocean City Halloween parade on October 29, 2015 in Ocean City, NJ from 4pm-10pm. Artists will be responsible for their own transportation. Tara Pasquarello will be the chaperone. There is no cost to the Board.

B. Resolved to approve Mike McTague and Lauren Koontz, Guidance Counselors to take approximately 45 Artists to attend the Atlantic City College Fair in Atlantic City on November 10, 2015. Cost the the Board is $245. For bus transportation.

C. Resolved to approve Mike McTague and Lauren Koontz, Guidance Counselors to take the 11th Grade Class to attend the Career Council College Fair at Absegami High School on November 20, 2015. Bus is provided by the Career Council. There is no cost to the Board.

D. Resolved to approve Jean Immler, Vocal/Musical Theatre teacher to take the Advanced Vocal group on various Caroling trips throughout the Holiday season from December 1 through 23, 2015. Cost to the Board is transportation costs for the school van.

Trips Include the following:

a. 12/1/2015: Villa Rafella, Pleasantville
b. 12/4/2015: Crest Haven, Cape May, NJ
c. 12/7/2015: Ocean View Home
d. 12/8/2015: Lite Rock Radio Station
e. 12/9/2015: Somers Place
f. 12/16/2015: Hamilton Mall

E. Resolved to approve Jean Immler, Vocal/Musical Theatre teacher, Amy Carew Sturgis, Theatre Teacher and Karen Cleighton, Dance teacher to take 24 Advanced Musical Theatre Artists to the Dawes Avenue School in Somers Point, NJ to present a "Cool Kind Kid" assembly on January 27, 2016. Cost to the Board is transportation costs for the school van.

F. Resolved to approve Coffee House Cabaret on October 29, 2015 at 7pm at Chartertech. Sponsoring teacher is Jean Immler, Vocal/MT teacher. Cost to the Board are teacher/staff stipends.

H. Resolved to approve Hot Pretzel sales to benefit the Interact Club ($1. Per pretzel) every Monday at 3:00pm. There is no cost to the Board.

I. Resolved to approve National Honor Society meetings the second Tuesday of every month from 3:00pm-3:45pm in room 2. There is no cost to the Board.

J. Resolved to approve the Chartertech Culture Club meetings every Wednesday from 3:30pm-4:00pm. There is no cost to the Board.

K. Resolved to approve the Chartertech Gaming Club meetings every Tuesday from 3:30pm-4:00pm. There is no cost to the Board.

L. Resolved to ratify the Interact Club to sponsor a school wide “Crocs for Kids Drive” from October 1, through October 17, 2015. There is no cost to the Board.

M. Resolved to ratify the Interact Club to sponsoring “Wear pink for breast cancer awareness day” on October 16, 2015. There is no cost to the Board.

N. Resolved to approve the Interact Club to sponsor a school wide canned food drive collected by homeroom from November 1-20, 2015. The winning homeroom will be awarded breakfast on November 25, 2015. The food will be donated to the Community Food Bank of South Jersey. There is no cost to the Board.

O. Resolved to approve “Financial Aid Night” presentation for 11th and 12th grade Artists and Parents on December 9, 2015 from 5:30pm – 6:30pm in Craft Services. Sharon Austin from the Higher Education Student Assistant Authority will be a guest speaker. There is no cost to the Board.

P. Resolved to approve a visit from Montclair University to speak to interested Artists on November 12, 2015 from 8:30am -12noon. There is no cost to the Board.

Q. Resolved to approve a Master Class on February 5, 2016 by the Rowan Cabaret for 56 Musical Theatre and vocal Artists. Cost to the Board is 350. which will be paid out of the M Musical Theatre department student account.


Mrs. P. York moved, seconded by Mrs. V. Clark that 10. A thru R, be approved. Motion was passed on a unanimous roll call vote.

11. Technology

Old Business

New Business:

A. Dr. McGuire noted that the Somers Point Police and the CTHS Interact club will collaborate on a Coat Drive in November, 2015.
Board Comments

Public Comments

Executive Session

**Motion to Adjourn to Executive Session**  Time: 7:43pm

Mr. M. Barnow moved, seconded by Mrs. P. York that the Board go into Executive session
Motion was passed. All in favor.

Whereas, the Board of Trustees will be discussing matters exempt from public discussion pursuant to NJSA 10:4-12, be it resolved that the Board of Trustees recess to closed executive session at this time in the conference room to discuss:

Be it further resolved that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Trustees or when the reasons for discussing such matters in closed session no longer exist.

Reconvened Open Meeting at: 7:50pm

Adjournment  Time: 7:51pm

Mrs. C. Patterson moved, seconded by Mrs. V. Clark that the Board adjourn.
Motion was passed. All in favor.

Next Meeting November 18, 2015 at 6:00pm

Respectfully submitted,

Ms. Jill Carson
Board Secretary